

**JEFFERSON COUNTY PROPERTY APPRAISER'S OFFICE  
CONFIDENTIAL RECORD REQUEST**

Florida law allows eligible persons and their employing agencies to request in writing that a non-employing agency maintain as exempt from public disclosure certain identification and/or location information contained in records within the agency's custody. ***If an employing agency is requesting for the employee***, add agency name, and requester's name and title, to the signature line.

**NOTE:** The officer, employee, justice, judge, other person entitled to the exemption, or employing agency of the designated employee, ***must*** submit this written request ***directly*** to a custodial agency in order for the agency to maintain the exemption for the records in its custody. For records in the custody of the Jefferson County Property Appraiser, please return this completed form or a written request directly to: ***Jefferson County Property Appraiser, Attn: Confidentiality Request, 480 W. Walnut Street, Monticello, FL 32344.*** To have an exemption maintained in the records in the custody of any other agency, please contact that agency directly for information on how to make a written request.

I own/have homestead beneficial interest in the real property(ies) identified by the following Parcel ID Numbers(s) and/or I own the tangible personal account(s) identified by the following number(s):

\_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Home Address: \_\_\_\_\_  
*THIS WILL BE THE ADDRESS REDACTED FROM THE RECORDS*

Office of Employment: \_\_\_\_\_

Office Address: \_\_\_\_\_

Job Title/Position Held: \_\_\_\_\_

Primary Duties/Responsibilities: \_\_\_\_\_

If you are actively employed in this position, provide the Supervisor's Name and Phone:  
\_\_\_\_\_

If you are retired from or formerly employed in this position, provide a contact number to the human resources division for verification of prior employment: \_\_\_\_\_

*Notice: I hereby affirm the above information to be true and correct and that I qualify as personnel defined in Chapter 119.071(4) Florida Statutes. I understand that by suppressing information, no data held in the records of the Property Appraiser regarding my name and address will appear on the Property Appraiser's website. The information provided on this request is itself held confidential by the Property Appraiser; however, it may be released upon entry of a court order or your written consent in a given situation. Upon submittal of this request, I agree to indemnify and hold harmless the Property Appraiser and staff for actions, reactions, or events that may be the direct or indirect result of this request. I understand the suppression of my information may present issues should I later choose to list my property for sale, refinance, shop for insurance, or attempt to pull permits for work performed to the property such as roofing, air conditioning, fencing, etc; as most companies engaged in these industries rely upon data published in the public records of the Property Appraiser. I understand it is my responsibility to obtain copies of my tax notices to supply to agents, contractors, or permitting agencies for such purposes. The Property Appraiser is not responsible for information contained on private business sites or public sites such as government websites or search engine sites such as Google. Such sites may have previously obtained property information from this office, a property information service, or previously 'scraped' data, and may have cached such information. Furthermore, I understand this request does not cover the blocking of my name and address from any documents such as but not limited to deeds, mortgages, liens, and permits, either recorded in the public records of Jefferson County or held by any other government agency and which may be linked via a web link to or from the Property Appraiser's website.*

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*I understand that if I am a firefighter as defined in [§119.071(4)(d)2.b.] or a magistrate or judge as defined in [§119.071(4)(d)2.e.] or a Private Investigator or other as defined in [§493.6122], who is eligible for this confidentiality only for the duration of employment, it is my responsibility to notify the Property Appraiser and submit a Request for Removal of Confidentiality should I no longer qualify under the statute.*

*I understand that the normal update cycle of the Property Appraiser's website is monthly and that during certain times of the year it may be extended due to tax roll production. Therefore, I understand that my information will be updated as timely as possible and feasible by the Property Appraiser. I understand it cannot and will not be removed from the site immediately upon submission of this request due to update cycles.*

*Lastly, I agree that by signing below, I have read and understand the aforementioned and availed myself of the opportunity to ask any questions of the Property Appraiser, seek clarification, or obtain additional information prior to this action being requested.*

Signature of Requester: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby request exemption maintenance by your agency based on the following category/categories for which I qualify:

- |  |    |   |
|--|----|---|
| <input type="checkbox"/> Currently employed as | or | <input type="checkbox"/> Formerly employed as |
| <input type="checkbox"/> Spouse of a current   | or | <input type="checkbox"/> Spouse of a former   |
| <input type="checkbox"/> Child of a current    | or | <input type="checkbox"/> Child of a former    |
- 
- |  |   |
|--|---|
| <input type="checkbox"/> Victim as defined in 119.071(2)(j)i. Court documentation declaring you a victim must be submitted. Must be renewed every 5 years          | <input type="checkbox"/> Hearing Officer (Child Support) [§119.071(4)(d)2.e.] only current are eligible   |
| <input type="checkbox"/> Law enforcement personnel sworn or civilian as defined in [§119.071(4)(d)2.a.1 & 2] current or former are eligible                        | <input type="checkbox"/> Human resources, employee relations, managers local gov't or water management as defined in [§119.071(4)(d)2.f.] current or former are eligible  |
| <input type="checkbox"/> Department of Financial Services nonsworn personnel as defined in [§119.071(4)(d)2.a.4.] current or former are eligible                   | <input type="checkbox"/> Code Enforcement Officer [§119.071(4)(d)2.g.] current or former are eligible   |
| <input type="checkbox"/> Firefighters certified in compliance with s 633.35 as defined in [§119.071(4)(d)2.b.] only current are eligible                           | <input type="checkbox"/> Guardian ad litem as defined in s. 39.820 per [§119.071(4)(d)2.h.] current or former are eligible  |
| <input type="checkbox"/> Emergency Medical Technicians or Paramedics certified under chapter 401 as defined in [§119.071(4)(d)2.o.] current or former are eligible | <input type="checkbox"/> Juvenile Probation Officers / Supervisors and other similar as defined in [§119.071(4)(d)2.i.] current or former are eligible  |
| <input type="checkbox"/> Investigators with Department of Children and Families as defined in [§119.071(4)(d)2.a.] current or former are eligible                  | <input type="checkbox"/> Public Defender / Assistant / Conflict Counsel and other similar as defined in [§119.071(4)(d)2.j.] current or former are eligible   |
| <input type="checkbox"/> Investigators with Department of Health as defined in [§119.071(4)(d)2.a.] or [§119.071(4)(d)2.m.] current and former or eligible         | <input type="checkbox"/> Investigator/Inspector of Dept. of Business & Professional Regulation as defined in [§119.071(4)2.k.] current or former are eligible   |
| <input type="checkbox"/> Personnel of Department of Revenue or Local Government as defined in [§119.071(4)(d)2.a.] current or former are eligible                  | <input type="checkbox"/> U.S. Attorney or Assistant as defined in [§119.071(5)i.1.] current or former are eligible  |
| <input type="checkbox"/> Judge (County, Circuit, Appeal) or Justices of the Supreme Court as defined in [§119.071(4)(d)2.c.] current or former are eligible        | <input type="checkbox"/> U.S. Judge or U.S. Magistrate as defined in [§119.071(5)i.1.] current or former are eligible   |
| <input type="checkbox"/> State Attorney (or Assistant) or State Prosecutor (or Assistant) as defined in [§119.071(4)(d)2.d.] current or former are eligible        | <input type="checkbox"/> Private Investigator or other as defined in [§493.6122] only current are eligible  |
| <input type="checkbox"/> General / Special Magistrates or Administrative Judges as defined in [§119.071(4)(d)2.e.] only current are eligible                       | <input type="checkbox"/> Service member: Armed Forces, Reserve Component, or National Guard, who served after 09/11/2001; current or former are eligible Copy of DD-214 or other supporting evidence required. A written statement that reasonable efforts to protect the identification and location information from being accessible through other means available to the public is required |
| <input type="checkbox"/> Judge of Compensation Claims, Administrative Law Judge as defined in [§119.071(4)(d)2.e.] only current are eligible                       |   |